

**BLUE RIDGE MOUNTAIN ELECTRIC MEMBERSHIP CORPORATION**  
**BOARD MEETING MINUTES**

November 9, 2021

The Board of Directors of Blue Ridge Mountain Electric Membership Corporation (BRMEMC) met in Regular Session on November 9, 2021. Board Chairman Roy Perren called the meeting to order at 6:01 pm.

The invocation was led by Director Cook, followed by the Pledge of Allegiance led by Director Ledford.

General Manager Allan Glidewell provided those in attendance with the Safety and Logistics Briefing.

The following Directors were present as noted by Board Secretary Lance and were in attendance during the Board Meeting:

Roy Perren, President/Chair  
Danny Henson, Director  
Jack Lance Jr., Director  
Jeff Ledford, Director  
Gene Mason, Director  
Cory Payne, Director  
Bert Rogers, Director  
Gayland Trull, Director  
Ray Cook, Director

The following Staff were recognized by the Chair and were present during Regular Session:

Allan Glidewell, General Manager  
Amanda Holdaway, Director of Finance & Accounting  
Travis Lunsford, Director of Operations  
Daniel Frizzell, Director of Engineering  
Sonny Mahan, Director of Member Services  
Erik Brinke, Director of Administrative Services  
Alex King, Manager of Broadband Services  
Kelley Crawford, Manager of Communications  
Counsel President, Charles Autry

Upon request of Chairman Perren, the meeting agenda for November 9, 2021, was considered. A motion to approve the agenda was made by Director Payne, Seconded by Director Rogers and approved by unanimous vote.

Upon request of Chairman Perren, the minutes of the Board Meeting of October 12, 2021 were considered. A Motion to approve the minutes was made by Director Rogers, Seconded by Director Ledford and approved by unanimous vote.

Conflict of Interests:

None

Pat Cooper with Jackson Thornton presented the Return of Organization Exempt From Income Tax Form 990 to the Board. A Motion to approve Form 990 as presented was made by Director Henson, Seconded by Director Cook and approved by unanimous vote.

Director Payne read report on behalf of Finance Committee regarding Cooperative Finances.

Finance Committee brought forward a motion to amend the Budget. The motion to amend was presented as follows:

“Under Admin and Support Fleet, add ½ Ton Pickup for the General Manager for a price of \$66,000.00; under Operations, remove Assistant Director of Operations vehicle allotted amount of \$36,000.00; under Operations, add an increase in budget allotment from \$49,000.00 to \$58,000.00 for vehicle from Dalton Ford without bid requirement and two Altec small bucket from Altec without bid requirement; increase fleet vehicle trades and diesel upgrades by \$10,000.00 to \$160,000.00.

The amendment by the Finance Committee was motioned for approval by the Finance Committee and approved by unanimous vote.

Director Rogers read the report on behalf of Policy Committee regarding Cooperative Policies.

Policy Committee approved policy bulletin No. 102 to be amended and approved by full Board. Policy 102 lays out responsibilities of the General Manager to conduct the activities of the Cooperative in accordance with the Policies adopted by the Board of Directors. The Policy was amended to comply with current definitions and procedures as conducted by the General Manager and the Board of Directors.

Policy Committee approved policy bulletin No. 208 to be amended and approved by full Board. Policy 208 lays out the duties and responsibilities of the Officers of the Board of Directors. for The Policy was amended to comply with current definitions and parties the Board of Directors are responsible to comply with in regards to rules, regulations, policies and requirements promulgated by said interested parties.

Policy Committee approved policy bulletin No. 528 Addendum to be amended and approved by full Board. Policy 528 Addendum lays out the Wage and Salary Administration Schedule for BRMEMC employees. The Policy was amended to change the classification of the Job titled Network Administrator to Systems Administrator.

Policy was motioned for approval by the Policy Committee and approved by unanimous vote.

Manager Glidewell provided the following reports to the Board: Safety, Reliability, Financial Report, HR/Personnel, and Activity Reports, including the Engineering Report, Operations Report, Broadband Services Report, Member Services Report, Contact Summary and Member Interactions

Director of Administrative Services, Erik Brinke presented the Economic Development Report

Member Comments:

None

Old Business:

New Business:

General Manager Glidewell provided the schedule for Winter School for Directors.

General Manager Glidewell provided the 2022 Board Meeting Schedule.

General Manager Glidewell provided an update on an impending Vaccination Policy anticipated to be required via OSHA. Manager Glidewell informed us that a special meeting is likely to be necessary to address said policy and for approval in time to be in compliance with applicable laws.

Reports from Directors:

None

Other Business:

None

Announcements:

None

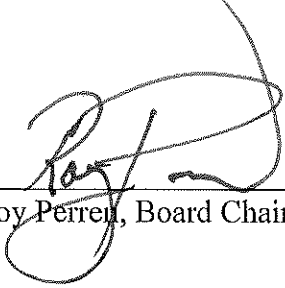
Executive Session

At 7:15 pm, President Perren directed a brief intermission in the Meeting. At 7:37 pm, a Motion to enter Executive Session made by Director Payne, Seconded by Director Rogers and approved by unanimous vote.

The Board came out of Executive Session. With no further business, Director Cook made a Motion to adjourn meeting and said Motion was seconded by Director Henson and was approved by unanimous vote. The meeting was adjourned at 9:44 pm.

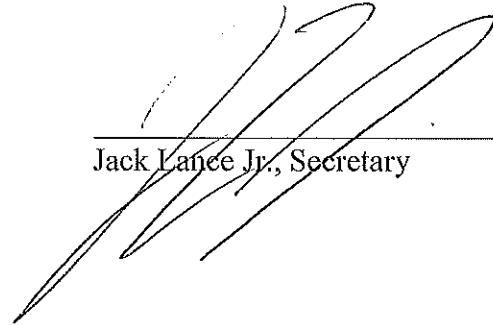
Secretary of the Board of Directors, BRMEMC.

ATTEST: The undersigned EMC officers attest that the foregoing minutes of the Board Meeting on the 9<sup>th</sup> day of November 2021, were approved in Regular Session of the Blue Ridge Mountain EMC Board of Directors on the 14<sup>th</sup> day of December, 2021.



---

Roy Perreé, Board Chairman



---

Jack Lance Jr., Secretary